



April 9, 2020

To: Washington Association of Community and Technical Colleges (WACTC)
Instruction Commission (IC)
Washington State Student Services Commission (WSSSC)
Office of Superintendent of Public Instruction (OSPI)
Council of Presidents (COP)

From: Carli Schiffner, PhD, Deputy Executive Director for Education, SBCTC

RE: College in the High School, COVID 19 Impact

Due to K-12 facility closures for the remainder of the 2019-20 school year and the transition of higher education coursework to remote learning for the spring 2020 term, this guidance provides some direction for colleges or universities who offer College in the High School (CiHS) programs during the COVID-19 public health emergency.

This guidance was developed in collaboration with K-12 and higher education and was reviewed by the State Board of Community and Technical Colleges' (SBCTC) Instruction Commission membership, WSSSC membership, college personnel who oversee concurrent enrollment, leadership from the Office of the Superintendent of Public Instruction, Council of Presidents, and SBCTC Education Division. We appreciate the collaborative nature in which this proposal was derived.

Please note that this guidance is intended to align with the guidance issued by the National Alliance of Concurrent Enrollment Partnerships (NACEP) on March 13, 2020.

To access NACEP's full COVID-19 guidance please go to www.nacep.org/nacep-coronavirus-guidance.

1. We strongly encourage colleges and universities to ensure the CiHS course(s) meet the learning outcomes of the college course(s) taught on campus:
 - a. Reach out to College in the High School (CiHS) K-12 partners to determine if and how course(s) may be completed by the end of the 2019-20 school year including how enrolled students will receive equitable access and support.
2. Ensure if CiHS course(s) are accepted to continue, students have access to needed technology and broadband to successfully meet the transition to remote learning. This includes access to student services support which may be provided jointly or individually by the high school and college.
3. Course(s) will follow guidance from campus departments, and other academic and administrative units regarding policies and practice, current or adapted, as it is related to NACEP standards. This includes, but not limited to, attendance, grading and assessment policies.

4. Consider online classroom observations, if applicable.
5. Consider reaching out to college partners already engaged in this work for guidance and resources.

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